



Duty of candour annual report 2018-2019

To fulfil our duty of candour responsibilities, this report describes the unintended or unexpected incidents that occurred at my/our dental practice during the last year.

Practice: **Ayrshire Orthodontics (Kilmarnock)**
Responsible person: **Mr Yannis Levisianos, Practice Principal and Clinical Director**

Date of report: 16/08/2019

Aims and objectives of the practice

To provide high quality, ethical, comprehensive and cosmetic NHS and private orthodontic treatment for adolescent and adult patients.

Duty of candour responsibilities and process

The Practice has proactively undertaken training to bring relevant Candour skills and knowledge up-to-date with current Scottish legislation in order to meet with our commitment towards our Aims and obligations towards our Patients.

Regular Practice meetings are held to discuss our Candour responsibilities should an unintended or unexpected incident occur. Our Team is aware of the Adverse Incident Protocol (AID), which describes a blueprint of actions in the instance that an Adverse Incident occurs.

AID identifies the Practice contact, who is notified of all incidents and near misses (along with NHS Ayrshire and Arran Primary Care Team on the quarterly complaints submissions from the practice) and will conduct a full investigation, if necessary.

Unexpected or unintended incidents

There have been zero (0) Adverse Incidents or near misses.

Action taken

N/A

Lessons learnt

N/A

Signed: *Yannis Levisianos*

Designation: Clinical Director